

Nebraska ID Number

Tax Period

Name and Business Address

Name and Mailing Address

Do not complete Nebraska Schedule II unless your company has filed an application and has been approved to file a combined return for two or more licensed locations.

(A) Location ID Number	(B) Gross Sales and Services	(C) Net Taxable Sales	(D) Nebraska Sales Tax	(E) Nebraska Use Tax	(F) Local Sales Tax	(G) Local Use Tax
1		00	00			
2		00	00			
3		00	00			
4		00	00			
5		00	00			
6		00	00			
7		00	00			
8		00	00			
9		00	00			
10		00	00			
11		00	00			
12		00	00			
13		00	00			
14		00	00			
15		00	00			
16		00	00			
17		00	00			
18		00	00			
19		00	00			
20 Column Totals		00	00			

Enter line 20 column totals on Form 10, lines 1 through 6.
Retain a copy for your records.

Instructions

Who Must File. Every retailer who has been granted permission by the Nebraska Department of Revenue (Department) to file a combined return must file the original return and all schedules electronically. Only use the printed Nebraska Schedule II for amended returns, or when directed to do so by the Department.

Retailers may request permission to file a combined return by submitting a [Nebraska Filing Application, Form 11](#). When the Form 11 is approved by the Department, a combined ID number will be assigned. This “combined number” is only used to file returns and is not assigned to a specific retail location. Each retail location is required to obtain a “location” ID number. The Schedule II is used to report the sales and use tax for each retail location filing under the combined ID number. Until the Form 11 is approved, each licensed location must continue to file a separate sales and use tax return.

The Department may revoke the permission to file a combined return if the Nebraska Schedule II is not filed with the return. Returns filed electronically will include an electronic Nebraska Schedule II.

Adding a Retail Location. You cannot add a retail location on an amended return. Refer to the instructions on Form 11 for additional information.

Cancelling a Retail Location From the Combined Return. A retailer filing a combined return may cancel a location by:

1. Writing “cancel” next to the location ID number on an amended return; or
2. Filing a [Nebraska Change Request, Form 22](#).

If all the retail locations have discontinued operations, or are sold, the combined ID number may be cancelled on the “Tax Period” page of the NebFile for Business Sales and Use Tax online filing program. Form 22 may also be filed. Do not use a Form 11 to cancel the sales tax permit for a retail location included on the combined return.

If the combined return contains only one retail location after the other locations have been cancelled, the Department will cancel the combined ID number. The remaining retail location can no longer file under the combined ID. Future returns should be filed under the remaining location’s ID number.

Cancelling the Combined ID Number. Electronic filers may cancel their combined ID number on the “Tax Period” page of the NebFile for Business Sales and Use Tax online filing program when all the retail locations also need to be canceled. Form 22 may also be used to cancel a combined ID number. Information regarding the active or canceled status of each retail location should be provided with the Form 22.

Retention of Records. Records to substantiate this return must be retained and be available for a period of at least three years following the date of filing the returns.